

1st December 2009

To whom it may concern,

Todd Smith was contracted to facilitate an evaluation of two PFC projects. There were three main components to this consultancy. The first was to provide training to PFC staff in evaluation methodology. The second was to conduct a three day external evaluation of project activities through focus group discussion and one-to-one interviews of both project beneficiaries and key stakeholders. The third was to facilitate the development of tools for a wider community based evaluation to be conducted by PFC staff over a three month period.

From the outset, Todd was entirely professional in his approach and made it his priority to become familiar with PFC projects and organizational methodology. At all times he ensured that proposed activities and training was in line with our requirements and expectations.

During the training and facilitation we found Todd to be an excellent communicator in both Khmer and English language. PFC staff feedback was very positive with one man stating that he learned more in one morning with Todd than he did in one whole week with another training provider on the same subject. Staff were well supported by Todd in clarifying project objectives and in the development of evaluation tools.

The external evaluation was conducted very thoroughly despite the limited time-frame available to him. The written report was comprehensive, readable and able to be used immediately for both marketing and re-defining areas of projects as identified.

Todd was generous with his time and from the output we received from him it is obvious he donated many hours of his own time in presenting excellent work.

I recommend Todd to anyone considering him for organizational development, training and evaluation and would seek his services again for similar activities in the future.

Yours Faithfully,

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